

Task / Year	A.Y 2025-26 ODD	A.Y 2025-26 Even	A.Y 2026-27 ODD	A.Y 2026-27 Even	A.Y 2027-28 ODD	A.Y 2027-28 Even
<b>Objective</b>	<b>100 %Student Satisfaction from student service infrastructure and learning resource and library</b>					
<b>Department Development Student Section, Library</b>	<ul style="list-style-type: none"> <li>• <b>Qualified and train Staff under staff development</b></li> <li>• <b>Data Management through ERP only</b></li> <li>• <b>NAD Implementation 100%</b></li> </ul>		<ul style="list-style-type: none"> <li>• <b>Optimization of Organizational Structure with clear roles and responsibility</b></li> <li>• <b>Space Optimization</b></li> </ul>		<ul style="list-style-type: none"> <li>• <b>100% online student service without contact to staff</b></li> <li>• <b>Data Management through Electronic Data Management system</b></li> </ul>	
<b>Objective</b>	<b>Minimization of Expenditure and 100% Fee Collection</b>					
<b>Financial Management</b>	<ul style="list-style-type: none"> <li>• <b>Store Management through ERP for Accountability</b></li> <li>• <b>Preparation of Budget for university</b></li> <li>• <b>90% fee collection before mid Exam</b></li> <li>• <b>Every Month Cost Analysis</b></li> </ul>		<ul style="list-style-type: none"> <li>• <b>All Financial Transaction through Bank only for Financial Transparency</b></li> <li>• <b>100% Expense must be match with Budget Planning</b></li> <li>• <b>95% Fee collection before Mid sem Exam</b></li> </ul>		<ul style="list-style-type: none"> <li>• <b>100% Fee collection before Mid sem Exam</b></li> </ul>	
<b>Objective</b>	<b>Compliance with Regulatory Authority within given time limit New Course approval</b>					
<b>Admin Department</b>	<ul style="list-style-type: none"> <li>• <b>Data Preparation according to Establishment planning for Next Year</b></li> <li>• <b>New Plan Course Approval ( Nursing and Education )</b></li> <li>• <b>Document and Data Preparation for New Block year of FRC</b></li> </ul>		<ul style="list-style-type: none"> <li>• <b>Data Preparation according to Establishment planning for Next Year</b></li> <li>• <b>New Plan Course Approval ( Nursing and Education )</b></li> </ul>		<p><b>Planning not Done so far</b></p>	

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Objective	NAAC Accreditation/ NIRF / GIRF					
Internal Quality Assurance Cell (IQAC)	<ul style="list-style-type: none"> <li>• IQAC Composition</li> <li>• Roles and Responsibilities</li> <li>• Capacity Building of staff</li> <li>• Regular Audit</li> <li>• Data Management and Analysis</li> <li>• Application for NIRF and GIRF</li> </ul>		<ul style="list-style-type: none"> <li>• Benchmarking and Best Practices</li> <li>• Monitoring and Evaluation</li> <li>• Data as per matrix and external audit</li> <li>• Improvement in Rank for NIRF and GIRF</li> </ul>		<ul style="list-style-type: none"> <li>• Final Data for Application</li> <li>• Application and Get Accreditation status</li> </ul>	
Objective	Staff Management with cadre ratio as per Norms					
HR	<ul style="list-style-type: none"> <li>• Staff Management for BBA and BCA as per norms for achieve good Fee from FRC</li> <li>• Endorsement of all qualified staff</li> <li>• Minimum 1 Ph.D Staff in each Department (Specialization)</li> </ul>		<ul style="list-style-type: none"> <li>• 100% Staff cadre wise as per norms</li> <li>• HR Policy up gradation</li> <li>• Succession planning of staff</li> </ul>		<ul style="list-style-type: none"> <li>• Maintain staff</li> <li>• improvement in Retention ratio</li> </ul>	
Objective	Good Governance					
Admin Department	<ul style="list-style-type: none"> <li>• Development of Policy and SOP for every admin department and Task as per standard norms ISO</li> </ul>		<ul style="list-style-type: none"> <li>• Amendment in Policy and SOP Time to Time</li> <li>• Compliance to various authority</li> </ul>			
Objective	Zero Grievance from Student and Staff					
COD	<ul style="list-style-type: none"> <li>• Full Working of Various cell along with different activity</li> <li>• Frame policy for Discipline</li> </ul>		<ul style="list-style-type: none"> <li>• 100 % Involvement of Ombudsperson and other staff</li> </ul>			

Maintenance and Resource Department including ICT resource are under process

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Objective	Classroom with all facility					
Maintenance and ICT Department	<ul style="list-style-type: none"> <li>• A.C and other ICT infrastructure for all class on SF and TF</li> <li>• SF-16, SF-18 ,SF-19, SF-20,SF-36 installation of AC</li> <li>• SF-37, SF-38, SF-39, SF-40, SF-41 based on history of AC Machine need to Retrofit or Replacement</li> <li>• TF-21 need convert in class room</li> <li>• Chemistry lab development</li> <li>• Staff room on TF-37 and 38</li> <li>• Development of store</li> <li>• Parking facility development</li> <li>• Up gradation of internet facility</li> <li>• CCTV Surveillance coverage in all area with monitoring</li> <li>• Library Expansion and up gradation</li> <li>• Reading room expansion</li> </ul>		<ul style="list-style-type: none"> <li>• TF- Hostel room need convert in classroom with all requirement TF- 22 to 27</li> <li>• Development of cafeteria in both side of campus building</li> <li>• Floor wise course wise bifurcation of classes</li> <li>• Utilization of room over library</li> </ul>			