



### Internal Quality Assurance Cell (IQAC)

#### Preamble

The XII Plan Guidelines of the UGC for establishment and monitoring of IQAC in Universities have made mandatory for all Universities to have an IQAC. The major objective of establishment of IQAC is to internalize quality consciousness which would be invaluable for enhancement of quality within the institution. The efficacy of external quality assessment by NAAC would be determined by the effectiveness of such institutional internal quality systems and processes.

#### IQAC - Vision

To ensure quality culture as the prime concern for the Higher Education Institutions through institutionalizing and internalizing all the initiatives taken with internal and external support.

#### Objective

The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

#### Strategies

IQAC shall evolve mechanisms and procedures for

- a. Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b. Relevant and quality academic/ research programmes;
- c. Equitable access to and affordability of academic programmes for various sections of society;
- d. Optimization and integration of modern methods of teaching and learning;





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- e. The credibility of assessment and evaluation process;
- f. Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g. Sharing of research findings and networking with other institutions in India and abroad.

### Functions

Some of the functions expected of the IQAC are:

- a. Development and application of quality benchmarks/Parameters for various academic and administrative activities of the institution;
- b. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- c. Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- d. Dissemination of information on various quality parameters to all stakeholders;
- e. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f. Documentation of the various Programmes/activities leading to quality improvement;
- g. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h. Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i. Periodical conduct of Academic and Administrative Audit and its follow-up
- j. Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.





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### Composition of Internal Quality Assurance Cell (IQAC) Committee

(2024-25 to 2025-26)

Sr. No.	FullName	Designation	Position held in IQAC
1	Prof. (Dr.) H. M. Nimbark	Provost	Chairperson
2	Mr. Avinashbhai B. Patel	President	Management Representative
3	Dr. Krunal B. Khiraiya	Registrar	Member
4	Prof. Amit Maru	Academic Director	Member
5	Prof. Anish Vora	Director TPA	Member
6	Dr. Viram Parmar	Director Social	Member
7	Dr. Shivani Patel	HOD, Science	Member
8	Prof. Kashyap Dave	HOD Computer Application	Member
9	Prof. Dhaval R. Chandarana	HOD IT	Member
10	Prof. Prashant Viradiya	HOD Comp.	Member
11	Mr. Uttam Solanki	Student	Member
12	Ms. Deepika Rajai	Alumni Student	Member
13	Mr. Rushil Tamboli	Industrialists	Member
14	Mr. Rohan Thakkar	Industrialists	Member
15	Dr. Hardik M. Pandya	Assistant Professor	Coordinator Secretary

### The role of the Coordinator

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior/competent person with experience and exposure in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is essential that the coordinator may have sound knowledge about the computer, data management and its various functions such as usage for effective communication.





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It is notified that:

- a. The IQAC should meet at least once every quarter.
- b. The quorum of the meeting shall be two-thirds of the total number of members called for the meeting.
- c. The Agenda, Minutes, and Action Taken Reports are to be documented with official signatures and maintained electronically and physically in the retrievable format.
- d. The role of IQAC Coordinators & Secretary is to ensure effective functioning of IQAC.



Provost  
Gyanmanjari Innovative  
University

To:

All concerned

Copy to:

1. Provost Office, GMIU University
2. Registrar Office, GMIU University
3. All Teaching & Non-Teaching Staff

*Pceas e 409/6*